

Maricopa County Phoenix EMA Planning Council

TEAM COMMITTEE MINUTES

4041 N. Central Avenue, Phoenix, AZ 8501

Planning Council Support Office: (888) 235-1653 Fax: (888) 894.2674



MINUTES

TEAM Committee

Tuesday, July 27, 2021

ZOOM TELECONFERENCING

Committee Members		Planning Council Members		Recipient Staff		Guests
☎ Chuck Albrecht	P	☎ Randall Furrow	P	☎ Carmen B	A	Casey Johnson
☎ Anthony Holscher	A	☎ Ricardo Fernandez	P	☎ Lisa Espinosa	P	Colette Kruse
☎ Eric Eason	A	☎ Isabel Ortega	P			Hannah Throssel
☎ Jimmy Borders	P	☎ Meaghan Kramer	P			
Rocko Cook	P					
Christie Blanda	P					
☎ Deborah Reardon-Maynard	P					
P = Present A = Absent ☎ = Phone/Zoom						
Support Staff: Thomas Rodriguez-Schucker and Michael Koran						
Call to order	Chuck Albrecht, called the meeting to order at 10:09 am					
Determination of Quorum	7 of 10 members present at 10:11 am QUORUM ESTABLISHED					
Welcome and Introductions	The Chair welcomed Planning Council members and guests. The Chair asked Thomas Rodriguez-Schucker read the role and asked those present to respond when their name was read and for Planning Council members to declare any conflicts of interest for the record.					
Approval of the Minutes from May 18, 2021	A motion to approve the May 18, 2021 minutes was made by M. Kramer and 2 nd by D. Reardon Maynard; The minutes were approved by unanimous vote.					

Business Item	Discussion / Motion	Action
Chair Update	<ul style="list-style-type: none"> Nothing at this time, everything will be in the agenda. 	Discussion Only. No Action
Review and Manage Planning Council Membership Attendance	<ul style="list-style-type: none"> The Board of Supervisors met since our last meeting and has approved changes to the roster that we have approved at past meetings. We have accepted the Resignation of Phyllis Coprich from Ebony House because she moved out of state. Board of Supervisors Update: <ul style="list-style-type: none"> -We have accepted the Resignations of Cynthia Trottier, Maclovio Morales, and Shane Sangster -Approved Membership Status change of Rocco Cook, and Chuck Peterson. -Approved the appointment of Carmen Terrell, Isabel Ortega, Cynthia Quinn, Ricardo Fernandez and Jimmy Borders. 	Discussion Only. No Action
Review and Manage Membership Application Process	<ul style="list-style-type: none"> We have received an application from Hernan Villegas as Terros Health's alternate member. Motion to recommend to the Planning Council made by R. Cook and Seconded by M. Kramer. 	Motion to recommend Nominations of Hernan Villegas as the Alternate to Terros Health to the Planning Council: Motion: R. Cook Second: M. Kramer In Favor: C. Albrecht, C. Blanda, M. Kramer, In Opposition: None Abstaining: None

Business Item	Discussion / Motion	Action
Review Membership Matrix for Compliance with Federal Mandate	<ul style="list-style-type: none"> 24 Members and Part A consumer representation of 42% Looking for a member for Youth representation. 	Discussion Only. No Action
Policies and Procedures and Bylaws Review	<ul style="list-style-type: none"> Continued the review of our Policies and Procedures. C. Albrecht shared edits to the "TEAM Committee" policies and procedures. C. Albrecht had compiled all the edits that were sent to him from the committee into one singular document. The Committee went through the document in real time and saw the edits that were made. The items that were reviewed were approved by the committee. 	Discussion Only. No Action
Review and Manage Planning Council Training	<ul style="list-style-type: none"> Chuck Albrecht shared a PowerPoint Presentation about the PCHAT Recruitment and Retention Learning Collaboration. The presentation discussed the aspects of recruitment and retention including Implementation Team, Implementation Goals, Recruitment and Retention Goals, Key Actions for Recruitment, Key Actions for Retention, Successes and Challenges, and What Comes Next. Thomas Schucker of Planning Council Support discussed the steps that are being taken towards new member orientation. 	
Determination of Agenda Items for Next Meeting	<ul style="list-style-type: none"> Review Policies and Procedures feedback from STaR Committee. 	Discussion Only. No Action
Current Event Summaries	Terros Health is now providing Covid-19 Vaccinations	Discussion Only. No Action
Call to the Public	None	Discussion Only. No Action
Adjournment	The meeting was adjourned at 11:07 AM	Discussion Only. No Action

SCHEDULE OF NEXT MEETINGS

Tuesday	August 30, 2021	12:30 p.m.	Executive Committee	VIA ZOOM
Tuesday	August 31, 2021	2:30 p.m.	Planning Council	VIA ZOOM
Wednesday	September 1, 2021	12:00 p.m.	Planning Council / PSRA	VIA ZOOM
Tuesday	September 28, 2021	10:00 a.m.	TEAM Committee	VIA ZOOM
Tuesday	September 28, 2021	12:00 p.m.	CHPS Committee	VIA ZOOM
Tuesday	September 28, 2021	2:30 p.m.	STaR Committee	VIA ZOOM
Tuesday	October 25, 2021	12:30 p.m.	Executive Committee	VIA ZOOM
Tuesday	October 26, 2021	2:30 p.m.	Planning Council	VIA ZOOM
Tuesday	November 30, 2021	10:00 a.m.	TEAM Committee	VIA ZOOM
Tuesday	November 30, 2021	12:00 p.m.	CHPS Committee	VIA ZOOM
Tuesday	November 30, 2021	2:30 p.m.	STaR Committee	VIA ZOOM

Adjournment

11:07 am

Signature:



Randall Furrow (Oct 5, 2021 11:09 PDT)

Email: randallfurrow@aol.com

Oct 5, 2021

2021.7.27 TEAM Committee Approved Minutes

Final Audit Report

2021-10-05

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